

# BLACKALL RANGE UNITING CHURCH

## COUNCIL MINUTES

**TIME:** 9 am

**DATE:** Monday 17<sup>th</sup> October 2022

**VENUE:** Maleny Community Centre Admin building, cnr Coral Street and Bicentennial Lane, Maleny

*The Church Council shall give priority in its life to building up the Congregation in faith and love, sustaining members in hope, and leading the Congregation to a fuller participation in Christ's mission in the world. This priority shall be reflected in the agenda of its ordinary meetings.*

ITEM	AGENDA – (CIRCULATED PRIOR TO MEETING)	Who	MINUTES– (DECISIONS/RESOLUTIONS ONLY)
1.	<b>Attendees:</b> <input checked="" type="checkbox"/> Rev. Liena Hoffman <input checked="" type="checkbox"/> Peter Uhlmann (Chair) <input checked="" type="checkbox"/> Duncan Drew (arrived 10am) <input checked="" type="checkbox"/> Stuart Craig (left 11.15am) <input checked="" type="checkbox"/> Nancy Baker <input checked="" type="checkbox"/> John Daniels <input checked="" type="checkbox"/> Peter Callaghan (Secretary) <input type="checkbox"/> Rev. George Woodward <input checked="" type="checkbox"/> Kay Nixon <u>Minute Secretary:</u> Sue Callaghan		<b>Apologies:</b> <input checked="" type="checkbox"/> Rev George Woodward
2.	<b>Welcome</b>	PU	
3.	<b>Devotions</b>	KN	Led by Kay
4.	<b>Toolbox Catchup</b> – a short verbal report by each person on matters relating to their area of responsibility		<b>Stuart:</b> following up with discipleship. <b>Nancy:</b> working on issue of homelessness. <b>John:</b> Palmwoods attendance down to 5-10. <b>PeterC:</b> has been erratic in manning office as has been on holidays and working. Hopefully stabilising this month. <b>Kay:</b> on local level, humbled by number of opportunities. <b>Liena:</b> exciting things happening in Presbytery, ecumenically, community and locally. John and LH to attend Presbytery at Hervey Bay. <b>PeterU :</b> has been a little distracted with work resignations, renovating house etc.
5a	<b>Governance Structure</b> Executive meeting recommendation		How do we revamp council within what is permitted. Suggestion that Governance committee would meet quarterly, beef up Ministry Task Groups at each location to have authority for all ministry matters, and both Ministry Agents to attend each MTG.

			<p>Going forward, people would be appointed to Church Council with no limitations on either numbers or location.</p> <p>Memorandums of understanding are to be set up for each group</p> <p><b>Unanimous agreement</b> with proposal in principle.</p> <p>A document outlining the proposed structure and a proforma Memorandums of Understanding will be put together by PU, checked by LH, then sent out to council members to check.</p>
5b	<p><b>Future Directions Group</b> Church Council response Mission Development Fund Vision &amp; Mission workshop</p>	All	<p>FDG meeting again this Wed at Montville. They have been receiving a good response from suggestion sheets. PC expressed that Helen Uhlmann is doing a great job in Murray Robertson's absence. FDG presentation will be made in last week of January.</p> <p><b>Vision &amp; Mission workshop.</b> LH hasn't got hold of Kate as yet. It is difficult to advise on homelessness, children ministry etc, until we have had this workshop. Not to do anything new at this time until the FDG finalise their report. This will inform strategic goals of Council. <b>Agreed</b></p> <p>The FDG are going with the UC general vision and mission, and this is working fine. Decision to defer Vision &amp; Mission and Strategic Planning workshops till next year. <b>Agreed</b></p>
6	<p><b>Role of Elders</b> Executive meeting recommendation</p>	All	<p>Proposal from Executive meeting minutes. Pastoral care would be the primary purpose. Position description still to be done.</p> <p>In principle, to go ahead with this proposal as presented by the Executive. <b>Agreed</b></p> <p>PC to come up with a position description. <b>Agreed</b></p>

7.	<b>Sharing Our Faith workshop</b> Next Steps	All	<p>Last session was well attended with about 20 people. Uplifting. There was no discussion about what next, just encouragement to go out and do it!</p> <p>Should we consult with Phil as to what we should do now to keep the momentum going? Maybe annual “sharing our faith” Sunday on one of the 5<sup>th</sup> Sundays? PC to follow up with Phil this Sunday. <b>Agreed</b></p>
8.	<b>National Church Life Survey</b> Articulating our VISION Increasing our CAPACITY Other results	All	<p>Data sheet handed out with comparison to previous survey. What are the messages for us?</p> <p>We have addressed “sharing our faith” issue with Phil Smith sessions.</p> <p>67% have appetite for change, however the 0% wanting to be more involved in the local church is a concern. This could be handled by FDG. KN will follow up with FDG. <b>Agreed</b> Videos that were sent to the FDG group could be shown at combined services.</p> <p>“Leaders inspire me” response. People are used to doing their own thing. It is difficult to interpret some of these results without further investigation.</p> <p>To set up a Suggestion Box at each location with further questions around “0% wanting to be more involved in the local church” – PC, DD KN. <b>Agreed</b></p>
9.	<b>Executive Meeting</b> Other matters arising	All	
10.	<b>Admin Support</b>	PC	
11.	<b>Communion</b> Kay Nixon - presider	LH/KN	<p>That KN be endorsed by this Council as a presider. <b>Agreed</b></p> <p>Necessary forms are to be completed.</p>
12.	<b>Approve Previous Minutes</b>	All	

13.	<b>Action Register – Attached</b>	All	
14.	<b>Correspondence</b> <u>Inward</u>  <u>Outward</u>	PC	Nil  Nil
15.	<b>Ministers Report</b>	LH	Voluntary Assisted Dying – the official stance is that the UCA opposes VAD, but would not abandon anyone. We are to be compassionate companions to anyone.  Awareness campaign and Information session to be held 20 <sup>th</sup> November at Maleny 3-5pm. <b>Agreed</b>
16.	<b>Mission &amp; Engagement</b>	KW	
17.	<b>Discipleship</b>	SC	
18.	<b>Pastoral Care</b>	NB	
19.	<b>Policy &amp; Compliance Matters</b> - Whistleblower - Child Protection - Leave Applications - Blue Card (new arrangements) - Covid - WH&S - Registers - Hire agreements	DD	Marriage certificates. DD has previously emailed the requirements and process.  Form 15 should be in the office.
20.	<b>Other matters raised by Church Council members in advance:</b>  Email from Roger Smith re clarifying Chaplaincy arrangements –  'Some clear direction is required on how BRUC money for Chaplaincy support is to be distributed. (Last year we gave \$1,000 each to Maleny Primary and the High School.) I recall from previous discussion that this year we will also support Chaplaincy at Montville and Palmwoods.	All	<b>Chaplaincy</b> payments are to be made once per financial year, June, and equally distributed to Maleny, Maleny High, Montville, Mapleton, Connondale/Kenilworth, and Palmwoods chaplaincies. <b>Agreed</b>  <b>Garage Sale:</b> takings to be distributed in June next year. To wait on FDG to decide which local projects are to benefit. <b>Agreed</b>

	<p>So I need points of contact (Bank details) and actual amounts to be transferred to each Chaplaincy.</p> <p>Please note that so far this year (Jan to Sept) we have accumulated \$2,529 from Liena's Sausage Sizzles in support of School Chaplaincy.'</p>		<p>IGA food vouchers for emergency help are to be made available to the Minister. Propose that "goods for sale" donations at Maleny be used with discretion for vouchers for those in need. Total presently stands at \$750. Our policy is to refer to the Neighbourhood Centre.</p> <p style="text-align: right;"><b>Agreed</b></p>
21.	<p><b>Matters not already dealt with:</b>  Property matters  Expenditure approval  Administration matters  Hire charge review  Palmwoods – exterior painting  Palmwoods – PCBA matters  Palmwoods - sale of land  Grant applications  Technology  Social media</p>	All	<p>Maleny – people are feeding back on the lack of privacy of toilets, and it is hard to turn taps on and off.</p> <p>Pest inspection done at Montville.</p> <p>Carpets cleaned at Maleny.</p>
22.	<b>General Business:</b>	All	
23.	<b>Communication to the congregation</b>	PC	
24.	<p><b>Next Executive Meeting:</b>  <b>Christmas breakup:</b>  <b>Meeting Closed:</b></p>	All	<p>9am, 21<sup>st</sup> November, 2022  3<sup>rd</sup> December, 2022  11.40am</p>

Signed:

Date:

## Actions Register

\* Status is underway, ongoing or completed. When 'Completed' add date.

\*\*Last Action at top of page

Date	Details of Action	By Whom/By When/Result	Status Date
Oct 22	Check that Form 15 for marriages are held in the Office	PC	
Oct 22	Forms are to be completed for recognition as a presider	KN	
Oct 22	To set up Suggestion Box at each location for answers to "0% wanting to be more involved in the local church"	Maleny – PC Montville – DD Palmwoods - KN	
Oct 22	"0% wanting to be more involved in the local church" – to follow up within the FDG	KN	
Oct 22	To speak with Phil Smith re the next step from Sharing our Faith workshops	PC	This coming Sunday
Oct 22	To construct draft Position Description for the role of Elder	PC	
Oct 22	To construct a document outlining the proposed structure and a proforma Memorandums of Understanding, to be checked by LH, then sent out to council members	PU, LH	
Aug 22	To advertise in Our Common Life that if anyone wants to join a new Connect Group, to contact Rev L	Rev L Has been run in OCL. Now to set a date and time for a new connect group and advertise in OCL.	Ongoing
Aug 22	To ask for volunteers from the congregations, through Our Common Life, to manage Hall Hire and Our Common Life	PC No response. New format for OCL has been accepted. Now tapping on shoulders for jobs.	Ongoing
Aug 22	Give CC feedback on how much time is required for other Admin functions.	PC Doesn't believe he has discovered all functions as yet	Ongoing
Aug 22	To speak with Roger re possibility of Band of Brothers coordinating maintenance at Manse and Palmwoods	SC John Park is coordinating this. A meeting is coming up.	Ongoing
Aug 22	To approach Yvonne or Kate to facilitate a Vision Workshop	Rev L	Ongoing
June 22	Summary of CC Minutes to congregation members	PC	After each meeting

June 22	Update Hall Hire rates	PC	Earliest available date
June 22	Get 2 quotes for painting of exterior of Palmwoods church	KN 1 quote \$32,000	On hold
June 22	What we should be doing around Policy reporting and recording, and the present status of that	DD	Ongoing
June 22	Thoughts on how we get church members engaged in mission	All	Ongoing
June	Come up with a Vision statement	All	Ongoing
June 22	Thoughts on how to move forward as one united church	All	Ongoing
June 22	To consider new name for our church	All	Ongoing
Aug 21	To discuss Property Coordinator PD with Liena before taking to next meeting	PC	Ongoing
June 2021	To display summary of Whistleblower Policy at church locations	PC and L to finalise PC tabled one page Policy. Synod direction has recently been received. To finalise form, laminate and send to locations.	asap